



**JOB TITLE: RETAIL SHIFT MANAGER**

Arrington Vineyards is seeking an enthusiastic leader for our retail department. Guest and team focused Shift Manager to oversee our day-to-day operations. While wine experience isn't a must, a genuine love for people and work ethic is! We'll teach you the rest!

**Full-time, hourly position, \$45k-\$50k annually, pay dependent on experience**

**Friday, Saturday and Sunday are required.**

**\*Paid vacation time, consecutive days off, part of tip pool, monthly sales bonus, wine allotment, continued wine certifications.**

**JOB DESCRIPTION:**

- Provide a high level of customer service
- Direct, guide, and motivate retail employees
- Communicating with employees regarding new company procedures, sales incentives, and new product rollouts.
- Evaluating effectiveness of programs, staffing levels and efficiency
- Balancing of multiple cash registers at end of shift
- Reports maintenance, inventory and employee training needs

**QUALIFICATIONS:**

- Management experience of people (minimum of 2 years)
- Experience working within a management team
- Restaurant management or retail management required
- Ability to work weekday and consistent weekends (most holidays we are closed)
- Excellent communication skills
- Effective in prioritizing daily tasks while accounting for unforeseen challenges
- Ability to stand for long periods of time

**WORK ENVIRONMENT AND PHYSICAL DEMANDS**

The work is divided between indoor and outdoor spaces. Must be able to walk hills and stairs and must be able to carry and lift up to 50lbs.